

# BROOKINGS COUNTY COMMISSION MEETING

**Tuesday, January 16, 2007**

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 16, 2007 with the following members present: Don Larson, Mary Negstad, Deanna Santema and Dennis Falken.

## **CALL TO ORDER**

Vice-Chairperson Santema called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Vice-Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the January 16, 2007 Commission Meeting, and the minutes from the January 9, 2007 Commission Meeting.

## **ROUTINE BUSINESS**

Motion by Negstad, seconded by Falken, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried.

A&B BUSINESS, MAINTENANCE & REPAIRS \$29.16; AERO METRIC, INC, DATA PROCESSING/SOFTWARE \$4700.00; AGFIRST FARMERS COOP, SUPPLIES & MATERIALS \$9.43; AFLAC-FLEX ONE, PERSONAL SERVICES \$45.00; AVERA UNIVERSITY PSYC, M.I. LIENABLE \$2567.61; BANGOR TOWNSHIP, REPAIRS AND MAINTENANCE \$384.00; BECKMAN, EUGENE & SONS, SUPPLIES & MATERIALS \$185.56; BOYER TRUCKS, SUPPLIES & MATERIALS \$97.28; BOZIED OIL CO INC, REPAIRS AND MAINTENANCE \$291.50; BROOKINGS AUTO MALL INC, REPAIRS AND MAINTENANCE \$28.92; BRKGS. CITY UTILITIES, TELEPHONE \$10519.46; BRKGS CO TREASURER, AM'T HELD FOR DEL. TAXES \$1435.68; BRKGS DAILY REGISTER, PUBLISHING \$1361.06; BRKGS DOMESTIC SHELTER, OTHERS \$2105.00; BROOKINGS ENGRAVING, SUPPLIES & MATERIALS \$50.00; BRKGS. HOSPITAL, BLOOD TESTS \$5699.40; BROOKINGS HOSPITAL, PROFESSIONAL SERV. & FEES \$403.24; BRUGGER, SUSAN, ABUSE & NEG. CHILD DEFENSE \$159.60; BULLBERRY SYSTEMS, INC., DATA PROCESSING/SOFTWARE \$4250.00; BUTLER MACHINERY CO., REPAIRS & MAINT. \$4364.50; C&R SUPPLY, INC., REPAIRS AND MAINTENANCE \$1342.45; CABOODLE CARTRIDGE, SUPPLIES & MATERIALS \$311.96; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$3785.13; CENTURY BUSINESS PRODUCT, SUPPLIES & MATERIALS \$56.00; CLITES ELECTRIC INC, REPAIRS AND MAINTENANCE \$121.67; CONSOLIDATED READY MIX, SUPPLIES & MATERIALS \$77.00; COURTESY PLUMBING, REPAIRS AND MAINTENANCE \$95.00; DELL MARKETING LP, SUPPLIES & MATERIALS \$1035.80; DEN-WIL INC, RENTAL/COMM. HEALTH \$46.88; SD DEPT OF TRANSPORTATION, PROFESSIONAL SERVICES \$5522.72; DIETRICH, DONNA K., PROFESSIONAL SERV. & FEES \$374.11; EAST CENTRAL MH/CD, OTHERS \$10083.78; ELKTON, CITY OF, PROFESSIONAL SERV. & FEES \$1128.00; ESRI INC., DATA PROCESSING/SOFTWARE \$2767.40; EVERIST, L.G. INC, SUPPLIES & MATERIALS \$1617.20; FARM & HOME PUBLISHERS, SUPPLIES & MATERIALS \$1077.50; FEDEX, PROFESSIONAL SERV. & FEES \$9.97; FESTIVAL OF LIGHTS, PUBLIC RELATIONS \$500.00;

FISCHER, PAUL, 4-H EVENTS & LIT. \$100.00; FITE, ROBERT G, ADULT DEFENSE \$433.20; FOERSTER WHOLESALE SUPPLY, SUPPLIES & MATERIALS \$1398.05; G&K SERVICES, REPAIRS & MAINT. \$738.04; GREAT PLAINS PHYC SERVICE, OTHERS \$1800.00; HAROLD'S PRINTING, SUPPLIES & MATERIALS \$86.35; HAROLD'S PHOTO CENTERS, SUPPLIES & MATERIALS \$39.23; HAUFF MID-AMERICA SPORTS, PERSONAL SERVICES \$25.95; HILLYARD INC, SUPPLIES & MATERIALS \$118.56; HY-VEE FOOD STORE, SUPPLIES & MATERIALS \$9773.22; HY-VEE PHARMACY, MEDICINE/RX \$93.57; INTEGRATED BUSINESS SOL, DATA PROCESSING/SOFTWARE \$270.00; JV TREES-JASON VRCHOTA, REPAIRS & MAINT. \$250.00; JENSEN, LARRY, SUPPLIES & MATERIALS \$10.72; JENSEN, RANDY J., TRAVEL & CONFERENCE \$8.96; JOHNSON, RYAN, 4-H EVENTS & LIT. \$160.80; KIDWILER, MARY, TRAVEL & CONFERENCE \$8.00; KLEINJAN, DARREL, TRAVEL & CONFERENCE \$12.16; KLOSTER, MEL, SUPPLIES & MATERIALS \$394.41; KNAPP ELECTRIC, REPAIRS AND MAINTENANCE \$1178.26; KNUTSON, DUANE, TRAVEL & CONFERENCE \$2.88; KOOISTRA, NELVA, PROFESSIONAL SERV. & FEES \$45.00; KREGEL, JANIECE, AM'T HELD FOR SHERIFF TRU \$35795.54; L&L PARTS, SUPPLIES & MATERIALS \$363.42; LEWIS & CLARK MENTAL, PROFESSIONAL SERV. & FEES \$390.00; LEXISNEXIS, PROFESSIONAL SERV. & FEES \$150.00; LINWELD, SUPPLIES & MATERIALS \$68.00; LOWE'S, SUPPLIES & MATERIALS \$29.91; LYLE SIGNS, INC., SUPPLIES & MATERIALS \$175.75; LYNN PEAVEY COMPANY, SUPPLIES & MATERIALS \$123.95; MCCANN, M.E., ADULT DEFENSE \$2892.06; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$326.00; MCLEOD'S PRINT & OFFICE, SUPPLIES & MATERIALS \$365.54; MCI WORLD COM, UTILITIES \$350.43; M&T FIRE & SAFETY INC., SUPPLIES & MATERIALS \$171.65; MARTIN'S INC., FUEL/GASOLINE \$17045.38; MASTERCARD, TRAVEL & CONFERENCE \$700.20; MAY & JOHNSON, PC, ADULT DEFENSE \$253.80; MID STATES AUDIO INC, SUPPLIES & MATERIALS \$1900.00; MIKELSON, GARY E., PROFESSIONAL SERV. & FEES \$38.00; MILLS & MILLER, SUPPLIES & MATERIALS \$2395.12; MILLS PROPERTY MANAGEMENT, REPAIRS AND MAINTENANCE \$157.01; MINNEHAHA CO. JUVENILE, JDC-MINNEHAHA COUNTY \$1320.00; MIX DRY CLEANERS, REPAIRS AND MAINTENANCE \$6.00; MOBILE ELECTRONIC SERVICE, REPAIRS & MAINTENANCE \$306.73; NELSON, DARREL E., TRAVEL & CONFERENCE \$6.08; NELSON, NANCY J., ADULT DEFENSE \$1424.24; NORTEK COMPUTERS INC, SUPPLIES & MATERIALS \$1607.98; NORTHWESTERN PUBLIC SERV, UTILITIES \$1563.27; O'BRIEN, SEAN M., ADULT DEFENSE \$863.06; OFFICE SYSTEMS INC, SUPPLIES & MATERIALS \$532.52; OSLO TOWNSHIP, REPAIRS AND MAINTENANCE \$308.25; PEART & ASSOCIATES, INC., SUPPLIES & MATERIALS \$26.50; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$3487.61; QWEST, DATABASE SERVICE-US WEST \$199.66; RAZOR'S EDGE LAWN CARE, REPAIRS AND MAINTENANCE \$631.00; RFD, PUBLISHING \$1041.55; REHFUSS, CATHY, PROFESSIONAL SERV. & FEES \$45.00; RELIANCE TELEPHONE, INMATE/TELEPHONE \$1000.00; RENTAL DEPOT, THE, RENTALS \$29.95; RESERVE ACCOUNT, POSTAGE MACHINE \$7500.00; RIBSTEIN, RICK, ADULT DEFENSE \$696.61; ROBBINS, JEFF, TRAVEL & CONFERENCE \$17.28; ROCHEL, ROBERT, TRAVEL & CONFERENCE \$10.56; RUDE'S FUNERAL HOME INC, FUNERALS \$2300.00; RUNNING'S BIG "R", SUPPLIES & MATERIALS \$24.96; SANITATION PRODUCTS INC, REPAIRS & MAINT. \$652.09; SCHMIDT, ED, 4-H EVENTS & LIT. \$240.96; SDRS SPECIAL PAY PLAN, RETIREMENT \$17.00; SDN COMMUNICATIONS, DATA PROCESSING/SOFTWARE \$714.00; SDSU ANIMAL DISEASE RES., PROFESSIONAL SERV. & FEES \$50.40; SDSU ANIMAL-RANGE SCIENCE, 4-H EVENTS & LIT. \$675.00; SD 4-H FOUNDATION, 4-H EVENTS & LIT. \$80.00; G4S JUSTICE SERVICES, INC, TRAVEL & CONFERENCE/GRANT \$351.07; SHEPHARDSON HARDWARE HANK, SUPPLIES & MATERIALS \$86.78; SINAI COOP. ELEVATOR, FUEL/GASOLINE \$1270.00; SLOWEY CRT REPORTING, PROFESSIONAL SERV. & FEES \$292.50; SMITH SUPPLIES, SUPPLIES & MATERIALS \$46.50; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$1251.25; SPRINT, TELEPHONE \$38.17; SPRINT, TELEPHONE \$419.45; STEE, ROSE MARIE, TRAVEL & CONFERENCE \$143.04; STURDEVANT'S AUTO, SUPPLIES & MATERIALS \$182.06; SUBWAY, TRAVEL & CONFERENCE \$51.41; TANGEN, LAURIE, TRAVEL & CONFERENCE \$114.60; TORGRUDE, LIONEL, DIRECTOR/TRAVEL \$337.92; UPS STORE, SUPPLIES & MATERIALS \$58.42; VANDENBERG LAW FIRM, ABUSE & NEG. CHILD DEFENSE \$950.00; VERIFICATIONS INC, PERSONAL SERVICES \$60.70; VERIZON WIRELESS, TELEPHONE \$260.23; VLASMAN, BARRY L., ADULT DEFENSE \$69.92; WAGNER REAL ESTATE, INSPECTION FEES \$500.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$46.11; WALMART COMMUNITY, SUPPLIES &

MATERIALS \$159.65; WEST GROUP, AM'T HELD FOR LAW LIBRARY \$312.00; WIECZOREK, TERRY, JUVENILE DEFENSE \$1085.95; YANKTON COUNTY SHERIFF, TRAVEL \$49.50; YANKTON COUNTY TREASURER, PROFESSIONAL SERV. & FEES \$192.10; YOUNG DOOR SERVICE, BUILDINGS \$266.00; ENGELKE, JOHN, JURY & WITNESS \$20.00; OLSEN, JUSTINE, JURY & WITNESS \$40.00; EVANS, TRACY, JURY & WITNESS \$20.00; DAHL, RACHEL, JURY & WITNESS \$20.00; HEBRINK, VANESSA, JURY & WITNESS \$20.00; HUSSAIN, MUBASHIR, JURY & WITNESS \$20.00; GRAYSON, DAVID, JURY & WITNESS \$20.00; LARSON, CAROL, JURY & WITNESS \$20.00; HEFFERNAN, SUZANNE, JURY & WITNESS \$20.00; NOHAVA, KATIE, JURY & WITNESS \$20.00; STEFFEN, JERRA, JURY & WITNESS \$320.80; ANGNER, MACKENZIE, JURY & WITNESS \$20.00.

Highway Superintendent, Ted Eggebraaten met with the board to discuss the Type, Size & Location inspection on two bridges located in Brookings County and updated the board on a conference call held to discuss South Dakota One Call requirement changes.

Zoning and Drainage Director, Robert Hill updated the board on the SD Planner's Association meeting held in Pierre and the wind tower projects.

Emergency Management Director, Todd Struwe updated the board on meetings attended to include a session on airport security planning. Be it noted, Vice-Chairperson Santema signed the Report of Personnel Action for Todd Struwe and David Swisher to be sent to the South Dakota Office of Emergency Management.

Be it noted, the Register of Deed's year end report was submitted to the board.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted, Register of Deeds' statement of fees collected during the month of December 2006 was filed in the County Auditor's Office in the amount of \$22,319.00.

Be it noted, Register of Deeds' statement of interest collected during the year 2006 was filed in the County Auditor's Office in the amount of \$75.73.

Be it noted, the Highway transfers for the month of December 2006, \$9,154.05 was transferred for the expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

## **REGULAR BUSINESS**

Dick Endenstrom, First District Association, updated the board on 2006 activities.

## **PUBLIC HEARING**

As scheduled, a public hearing was held at 9:00am for the application for sale of alcoholic beverages outside a municipality made by Poinsett Pounders. Vice-Chairperson Santema opened the public hearing and called for comments from both proponents and opponents. Robb Loomis of Poinsett Pounders met with the board to discuss the application and their proposed use of the license. Vice-Chairperson Santema closed the public hearing.

Motion by Larson, seconded by Negstad to approve and authorize Vice-Chairperson Santema to sign the One-Day Special Malt Beverage Retailer's License application for Poinsett Pounders on Saturday, January 21, 2007 at the following location: 19630 459<sup>th</sup> Ave, Laketon Township, Section

1 of Brookings County. Roll Call Vote: Negstad "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion Carried.

Motion by Falken, seconded by Larson to approve and authorize Vice-Chairperson Santema to sign the One-Day Special Malt Beverage Retailer's License application for Poinsett Pounders on Sunday, January 22, 2007 at the following location: 19630 459<sup>th</sup> Ave, Laketon Township, Section 1 of Brookings County. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion Carried.

Commission Assistant/Human Resources Director, Stephanie Vogel met with the board to discuss correspondence received and personnel matters.

Be it noted, the Board approved the following Personnel Action Notices: New Hire: Belinda Kruse \$11.19. Promotion: Mark Mathies, FT Deputy \$16.07.

Motion by Larson, seconded by Negstad to appoint Joanie Holm as County Coroner. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion Carried.

Be it noted, that Vice-Chairperson Santema signed a Memorandum of Understanding between Brookings County and Brookings School District/Banner Associates for the request of GIS information.

Be it noted, Semi-Monthly base salaries and/or hourly rates for 2007 are as follows: Jeremy Adler \$12.31; Mark Anawski \$18.73; Jeffery Anderson \$16.49; Matthew Archer \$13.90; Donna Bain \$13.19; Kelly Bakken \$13.45; Bradley Barron \$16.17; Dawna Berndt \$11.19; Carolyn Brandt \$12.60; Chris Breffle \$12.93; Clara Brown \$8.00; Denise Brown \$16.17; Vicki Buseth \$1,911.50; Clyde Calhoon \$3,856.17; Joyce Caugherty \$13.28; Cara Caylor \$11.19; Beverly Chapman \$1,729.71; Nichole Chapman \$14.27; Richard Cofell \$11.19; Brenda Conn \$14.27; Jennifer Crum \$13.19; Darren DeJong \$13.19; Joyce Dragseth \$1,909.09; Valerie Eaton \$19.86; Gary Egeberg \$12.93; Theodore Eggebraaten; Michael Erikson \$13.72; Dennis Falken \$553.21; Brian Franklin \$16.71; Clifford Friedrich \$19.40; Martha Giegling \$12.93; Linda Gross \$13.19; James Hagedorn \$20.09; Darin Haider \$20.09; Kathryn Hanson \$14.55; Tammy Hanson \$13.90; Richard Haugen \$12.93; Kyle Heideman \$8.00; Gary Heldt \$1,410.13; Robert Hill \$1,799.42; Shawn Hostler \$17.05; Daniel Hougland \$17.73; Anne Hovey \$13.28; Larry Jensen \$1,833.13; Randy Jensen \$16.49; Jay Kelley \$12.93; Emil Klavetter \$553.21; Larry Klingbile \$17.38; Dale Kneebone \$14.75; Bernita Kooima \$19.86; Wm. Mark Kratochvil \$3,270.13; Richard Larsen \$16.49; Donald Larson \$553.21; Lynnsey Leasman \$12.93; Christopher Lilla \$13.90; Rae Lynn Maher \$11.41; Mark Mathies \$12.93; Dennis Miller \$17.73; John Molengraaf \$11.64; Mary Negstad \$553.21; Brian Neumayer \$12.93; Amberlyn Nogelmeier \$13.45; Gary Norgaard \$16.17; Jessica Nustad \$; Robert Olson \$15.34; Irene Pierce \$14.55; Debra Piere \$13.19; Jon Pike \$21.60; Benjamin Quam \$13.45; Mark Reif \$13.19; Randy Ribstein \$16.49; Susan Rufer \$16.49; Deanna Santema \$553.21; Cindy Schmit \$16.17; Lori Schultz \$17.38; Scott Sebring \$2,075.30; Krista Spence \$14.18; Candace Stamp \$15.24; Martin Stanwick \$2,514.84; Stacy Steffensen \$13.66; Curtis Sterud \$16.49; B. Jean Stoebner \$13.75; Michael Stoltenburg \$19.06; Todd Struwe \$1,883.13; Don Swartos \$10.23; Bart Sweebe \$1,799.42; David Swisher \$14.18; Steven Tietjen \$21.22; Lionel Torgrude \$2,176.17; Kristin Trana \$16.39; Charles Umberger \$16.07; Susan VanderWal \$14.55; Stephanie Vogel \$2,176.17; Janet Willmott \$2,024.42; Kristen Whitchey \$11.41; Fabian Ysker \$12.93; Toby Zimmerman \$13.19.

## **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Larson reported on the Incident Command System training.

Commissioner Negstad reported on the Incident Command System training.

Commissioner Falken reported on the Incident Command System training.

Commissioner Santema reported on the Incident Command System training and the RSVP/Citizen Patrol meeting.

### **ADJOURNMENT**

There being no further business, Chairperson Klavetter declared the meeting adjourned until 8:30am Tuesday, January 23, 2007.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Krista Spence  
Deputy Auditor  
Brookings County Auditor's Office